STEP -BY-STEP GUIDE TO OBTAINING THE OSP

1: PREPARE LIST OF ALL OFFSHORE PERSONNEL IN YOUR COMPANY
❖ The list shall be in accordance with the OSP application form information requirement. Please contact the appointed carrier, **West Atlantic Energy Limited (WAEL)** for the format or visit [www.dpr.gov.ng](http://www.dpr.gov.ng) for online application.

2: PAYMENT AND SUBMISSION OF LIST
❖ Pay into the DPR Account and obtain a receipt
❖ Present receipt and list of personnel and their details to WAEL

3: IMAGE CAPTURE OF YOUR PERSONNEL INTO THE DATA BASE
❖ WAEL representatives will facilitate this at your office or otherwise

4: COLLECTION OF PERMIT AND CARD USAGE
❖ Collect your permit from DPR or WAEL
❖ Ensure the use of your card at any embarkation/disembarkation point

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1. **WAEL Contact:**
   9 Younis Bashorun Street, Victoria Island Annex, Lagos.
   Tel - 09095323427, 09095323428, 09095323429 info@waelng.com

2. **OSP Fees:**
   - **Regular offshore workers**
     - US$580 /person (One-off payment) – to be paid in the first year
     - US$135 /person (Subscription renewal) – to be paid in subsequent years
     - US$67 /person (Replacement of Lost Card)
   - **One Time Offshore Visitors**
     - US$200 /person (One Time Offshore Visit Fee) – Valid for One Time Return visit to an Offshore Location

3. **DPR Account Details:**
   - Standard Chartered Bank (Standard Chartered Bank UK Limited).
   - **Account Name:** CBN Min of Petrol Res DPR Offshore Safety Permit USD AC
   - **Account Number:** 01270349150
   - **Iban Number:** GB63 SCBL 6091 0412 7034 91
   - **Sort Code:** 609104
   - **Swift Code:** SCBLGB2L